

# Coulston Parish Council

Parish Clerk - Mrs. Tekla Hicks

1 Little Court Lane, Edington, Wiltshire BA13 4PW  
Clerk-coulstonpc@outlook.com

Membership: Councillors C Vize (Chair), C Marques (Vice-Chair), C Fisher, M Suter.

You are duly summoned to attend Coulston Parish Council General Meeting on **Monday 2<sup>nd</sup> September 2024 at 7.30pm** to transact the following business at the location of the Coulston Village Hall, Coulston, Westbury, BA13 4NY.



T Hicks,  
Parish Clerk & Responsible Financial Officer

## AGENDA

| No.  | Item   |
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| 1.   | <b>Apologies</b><br><b>To receive</b> and accept apologies for those unable to attend.   |
| 2.   | <b>Declarations of Interest</b><br><b>To receive</b> any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.  |
| 3.   | <b>Reports</b><br>(i) <b>To note</b> any announcements by the Chair.<br>(ii) <b>To receive</b> an update from the Unitary Councillor, Tamara Reay.   |
| 4.   | <b>Minutes of the previous meeting</b><br>(i) <b>To approve</b> as a correct record the minutes of the Parish Council meeting held on 17 <sup>th</sup> July 2024.<br>(ii) <b>To note</b> any matters arising from the minutes of the meeting held on 17 <sup>th</sup> July 2024. |
| <b>Standing orders will be suspended to allow for public participation</b> |  |
| 6.   | <b>Public Participation</b><br>(i) <b>To enable</b> members of the public to address the Council regarding an item on the agenda.<br>(ii) <b>To receive</b> any petitions or deputations.  |
| <b>Standing Orders will be reinstated following public participation</b>   |  |
| 7.   | <b>Planning Matters to discuss:</b><br>(i) <b>Members to receive</b> an update on the planning schedule.<br>(ii) <b>To discuss</b> any planning applications received prior to the meeting.  |

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| 8.  | <p><b>Finance</b></p> <p>(i) <b>Payments for Approval:</b><br/> a) Clerk’s Salary August &amp; September<br/> b) Clerk’s PAYE August &amp; September paid via Direct Debit</p> <p>(ii) <b>To agree and approve</b> CPC July and August banking financial statements with accounts listed up to and including 31<sup>st</sup> August 2024 along with financial summary sheet.</p> |
| 9.  | <p><b>Governance</b></p> <p>(i) <b>To agree to adopt</b> NALC Model Financial Regulations 2024</p>   |
| 10. | <p><b>Correspondence previously sent to note:</b></p> <p>(i) Wilts Council village winter preparation email – to make a plan.</p>  |
| 11. | <p><b>Allotments</b></p> <p>(i) <b>To discuss</b> complaints received regarding fires set at the allotments.</p>   |
| 12. | <p><b>Confirmation of date of next meeting:</b></p> <p>Tuesday 5<sup>th</sup> November 2024 at 7.30pm</p>  |

For supporting documents, please see here:

